

GREAT AYTON PARISH COUNCIL

Clerk: Nola Atkinson
Email: clerk@great-ayton.org.uk



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Minutes of the meeting held on Tuesday 5th July 2022 at 19.00

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 - 1.1 **Present:** A Taylor, R Kirk, J Blackmore, F Greenwell, N Atkinson (Clerk)
In Attendance: Lee Marley (Cemetery & Services Superintendent), Heather Moorhouse (NYCC), Richard Hudson (HDC), 21 members of the public
 - 1.2 **Apologies:** A Snowdon (Holidays) Accepted
N Baylin (Work) Accepted
R Short (Family commitments) Accepted
- 2 **Newly co-opted Parish Councillors – Declaration of Acceptance of Office.**
It was **RESOLVED** to receive Declaration of Acceptance of Office from the new councillors Richard Short, Jo Blackmore and Frances Greenwell
- 3 **Minutes from the Parish Council Meeting held on Tuesday 7th June 2022**
It was **RESOLVED** to approve the minutes of the Parish Council held Tuesday 7th June as a true and accurate record.
- 4 **Police Report**
The Police report was **RECEIVED** and **ACCEPTED**. There have been 4 reports of anti-social behaviour, 2 reports of auto crime, 1 report of criminal damage, 1 report of theft, 6 reports of violence against the person and 1 report of other crimes.
- 5 Reports from NYCC and HDC councillors were **RECEIVED** and **ACCEPTED**
NYCC Report – Along the public footpath leading off the Roseberry Estate up to the wood the grass has been cut and step has been evened out.
New development planning applications are temporarily halted because of drainage issues with the Tees River basin.

HDC Report – Nothing to report
- 6 To consider and decide upon planning applications

Application Reference	Address	Works	Comments
22/01334/OUT	School Farm 17 Station Road Great Ayton North Yorkshire	Application for outline planning permission with some matters reserved (Appearance, landscaping layout and scale) for the Construction of 35 Dwellings including Conversion of Existing Barn and 4 Self-build Plots together with Associated Highway Works, New Open Space, Play Area and	<i>Public allowed 15 minutes to discuss the application.</i> Council Comments/Concerns: The application is outside the new development plan for Great Ayton and HDC already has authorised the require number of new builds for within the area of the plan.

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		Public Car Parking and Demolition of a Dwelling	Highways – the entrance to the site is located near already congested roads in the area which, due to parking, is often already single carriageway (Newton Road). Concerns with an extra possible 80+ cars using these roads Sewerage/Flood zones - Site isn't flood plain, but surrounding areas are and may be affected. Opposed
22/01455/TPO	Grange Lodge Great Ayton Middlesbrough North Yorkshire	Works to fell trees subject to a Tree Preservation Order	Works to be carried out in accordance with Arboreal report. No Objections

7 RECEIVED planning decisions/information - Noted

Application Number	Address	Works	Decision
20/00018/FUL	5, 5A And 5B Park Square Great Ayton	Change of use of tea room/food prep area into two dwellings and extension to existing first floor flat	Withdrawn
22/01102/FUL	30 Angrove Close Great Ayton Middlesbrough	Proposed porch to front and single rear storey extension .	Granted
22/01101/FUL	7 Roseberry Crescent Great Ayton Middlesbrough	Proposed alterations and extension to form ground floor sun lounge extension including modifications to flat roof	Granted

8 To receive matters requested by Councillors

8.1 Report **RECEIVED** and **ACCEPTED** regarding refurbishments of the Public Toilets including report from SPA architects.

9 To receive information regarding ongoing issues and decide upon necessary actions

9.1 Benches – A bench audit is currently in progress in the village, identifying which needed removing, repairing or repainting. The council **AGREED** to use NBB Recycled furniture Park Seat with Back RFPBE07 in Black and Brown (2 Person) or RFPBE01 in Black and Brown (3 Person) styles for new benches that are sited in the village. It was also **AGREED** that a maximum of 3 plaque per benches could be permitted.

It was **AGREED** that the bench around the Linden tree on the High Green is to be removed as the tree has started to grow into it.

It was **AGREED** that once the bench audit has been completed that a procedure for the application of memorial benches is written.

9.2 Website

It was **AGREED** to go live on the new council website. Clerk has received training to amend and will be able to update regularly. Clerk asked to liaise with Botez Studio and sign off on the project.

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9.3 Christmas Events

9.3.1 Tree - Clerk asked to contact Maynards to enquire about tree availability and costs.

9.3.2 Tree Lights - Clerk asked to get quotes from electrician to check all lights. Volunteers from previous years to be contacted and asked if they would be willing to support organising the installing of the tree and light. Quotes for new fencing to be installed around the Christmas tree to be obtained.

9.3.3 Christmas Event – It was **AGREED** to have a Light Switch On Ceremony with refreshments, music, children’s crafts and Santa’s Grotto. Event to start at 4:30pm with light switched on at 5:30pm. Date of event to be confirmed.

9.4 Tour of Britain – Tour of Britain coming through Great Ayton on Wednesday 7th September (afternoon). Council discussed the potential ways to decorate the village, including putting bunting up along the roadside and organising competitions for local children to create artwork to be placed around the village. Council wants to work with the schools to try and enable the children to come down and watch the race. Clerk asked to contact schools.

10 Finances

10.1 It was **AGREED** to accept the bank account balances as of 30th June 2022 (End of the month)

10.2 It was **AGREED** to accept the items received and payment within the Accounts Report as a true and accurate record.

10.3 It was **AGREED** to move money from saving reserves to current account.

ACCOUNTS REPORT

Payments

<u>Supplier</u>	<u>Details</u>	<u>Type</u>	<u>Cost £</u>
NATWEST	BANK CHARGES	Bank Charges	TBC
Mr Lee Marley	Diesel for pool van	Service Vehicle	£20.01
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Route One Print (Paid by Nola Atkinson)	Posters - Fete – Marketing	Village Events (S145)	£37.42
Asda (Paid by Nola Atkinson)	Balloons - Fete – Races	Village Events (S145)	£2.00
Poundland (Paid by Nola Atkinson)	White Card - Fete – Stationery	Village Events (S145)	£2.00
B & M (Paid by Nola Atkinson)	Dog Treats - Fete - Dog Show	Village Events (S145)	£6.00
B & M (Paid by Nola Atkinson)	Bin Liners - Fete – General	Village Events (S145)	£1.00
Euro office (Paid by Nola Atkinson)	Various Stationery – General	General Admin	£93.22
SLCC (Paid by Nola Atkinson)	ILCA Training course – Training	General Admin	£144.00
CHIPCHASE MANNERS	Internal Audit of 2021/22 accounts	Audit	£420.00
Yorkshire Local Councils Associations	Local Council Powers Webinar 08/06/22	General Admin	£20.83
Sam Turner & Sons Ltd	Persil liquid non-bio detergent	Open Spaces	£13.29
Sam Turner & Sons Ltd	Scuffs Tan Safety Boots - size 10	Open Spaces	£39.96
Sam Turner & Sons Ltd	Rat Bait for use at Allotments	Open Spaces	£129.99
Sam Turner & Sons Ltd	Post Hole digger with wooden handles	Open Spaces	£31.00
SPA Architects	Stage 3 Invoice - Appointment of contractor, Inspect works, Resolve technical issues, Provide Cert, Ordnance Survey plan	WC Refurb project	£1,397.05
Gary Frankish Grounds Maintenance	Grounds maintenance monthly fee - June 2022	Open Spaces	£751.44
Gary Frankish Grounds Maintenance	Supply E5 fuel for strimmer, blower, hedge cutter, tractor	Cemetery	£80.40
Minster Self Drive	61 Days van hire @ £20pd (29/04/22 - 30/06/22) - Vivaro	Service Vehicle	£1,220.00
NYCC Waste Management	Monthly bin charges for Cemetery (01/08 - 31/08/22)	Cemetery	£48.95
Mr Alan Dale	Dig and backfill graves on 29/06 @ £375 (standard coffin) & 30/06 @ £525 (large wicker coffin)	Cemetery	£750.00
Thompson Timberworks Ltd	Supply concrete slab base for bike shelter, install bike shelter kit, break up existing concrete (CAS&V funds)	Open Spaces	£1,253.50
Scottish Hydro	Elec to toilet block (to 01/03/22)	Public Conveniences	£126.45
Scottish Hydro	Elec to toilet block (01/03 - 20/06/22)	Public Conveniences	£361.34

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Northumbrian Water	Water supply at Cemetery 09/03 - 08/06/22	Cemetery	£12.74
Northumbrian Water	Water supply at Allotments 09/03 - 08/06/22	Allotments	£434.91
Northumbrian Water	Water supply at Public WC's 09/03 - 08/06/22	Public Conveniences	£247.88
AL Robinson	Payment against Interim Valuation Certificate 2 as presented by SPA Architects 04/07	WC Refurb Project	£21,352.28
		TOTAL	£30,230.67

Receipts

<u>From</u>	<u>Description</u>	<u>Type</u>	<u>Value £</u>
S Borthwick Memorials	Installation of headstone	Cemetery	£118.00
M&B Rea	MVL - Burial Fee	Cemetery	£770.00
M&B Rea	Family Grave Reservation	Cemetery	£155.00
M&B Rea	DL- Burial Fee	Cemetery	£770.00
M&B Rea	Family Grave Reservation	Cemetery	£155.00
M&B Rea	5 Off Plaques to memorial wall	Cemetery	£235.00
NYCC	Invoice for grass cutting contract (PO35100)	Grasscutting	£1,355.74
		TOTAL	£3,558.74

Next Meeting Tuesday 2nd August, 7pm at The Discovery Centre

Meeting Closed